

**MASON PTO
BOARD MEETING MINUTES
SEPTEMBER 18, 2018**

Amy Schubert
President & Hospitality

Kris McKean
Vice President/Interim Recording Secretary

Amy Wegrarz
Treasurer

Liz Hubbell
Corresponding/Communications Secretary

Jennifer Amori
Fundraising

Quaine Bates
School Board

Nicole Guswiler
PTO Council

Emily Rennpage
Diversity

Kristen Rubart
ASD Emissary

Molly Murphy & Andrea VanBecelaere
Volunteers

Roy Bishop
Principal

Margarette Scheich
Teacher Representative

BOARD MEMBERS IN ATTENDANCE:

Jennifer Amori	Emily Rennpage
Roy Bishop	Kristen Rubart
Nicole Guswiler	Margarette Scheich
Liz Hubbell	Amy Schubert
Kris McKean	Andrea VanBecelaere
Molly Murphy	Amy Wegrarz

GUESTS IN ATTENDANCE:

Valerie Albright	Kimberly Moorehead
Gina Bordato	Michelle Morris
Teri Burton	Jessica Ries
Sarah Edwards	Lisa Robinson
Stacey Goodman	LuQuandra Robinson
Lynda Karalla	

ABSENT BOARD MEMBERS:

Quaine Bates

Call to Order – 7:04 p.m.

OLD BUSINESS

- **Donate and Support button on PTO website – Kris McKean**
UPDATE: It has been installed.
*****ALSO UPDATE ON CAN/BOTTLE RETURNS DRIVE:** \$680.20 as of 8/2/18, with several more bags to be returned next week.
- **Square for credit card processing – Kris McKean**
Worked seamlessly. Reports of transactions occurred within 24 hours. Decision was made to move away from credit card processing machine, since there is a monthly fee on it and the square charges 2.75% per transaction. The motion to do so was made by Amy Schubert. Seconded by Jennifer Amori. Unanimously approved.
- **Busses for class field trips – Margarette Scheich**
Busses hold 48 people and cost \$598. We discussed how we would allocate funding to allow all grades to have bussed field trips and felt we didn't have enough information to make a firm decision. We agreed to track trip costs this year to set a benchmark for next year's budget. Teachers who want a bus trip can ask parents to pay a \$5 or \$10 fee to offset the cost of the bus and the PTO might cover the balance, when necessary. Amy Wegrarz motioned to approve this plan. Amy Schubert seconded.
- **Indoor Games and Movies for Indoor Recess – Roy Bishop**
Proud Dads might handle this. It was suggested that the Proud Dads could host an event or a game night that would have a \$2 entry fee and a new game. Further discussion led to a concern that we might end up with many of the same games. More planning/thought is called for, however, all approved a plan to have Proud Dads collect games.
- **One School/One Book – Margarette Scheich**
The event has been moved to January. Prevailing thought is that the timing is better for this initiative. We will use a Scholastic book, which will be announced at a later date. We will use Book Fair points to pay for the books and there will be no cost to the PTO.
- **Spirit Wear – Andrea VanBecelaere**
We have contracted with Carrie LeFever to order shirts. Albatross will do the designing and the printing. We have a wide variety of items from which to choose, including hats; grocery bags; shirts; t-shirts; beach towels, etc. Paper order forms will be used, in lieu of the website, until sales volumes can be determined. We will have samples at the Book Fair and at the Pumpkin Derby.

OLD BUSINESS - continued

- **Mason Spotlight – Group Discussion**

We will launch it in October. Kristen Rubart will lead and will create nominating forms. This will be a monthly recognition program.

- **Fun Run – Jennifer Amori / Kris McKean / Kristen Rubart / Andrea VanBecelaere**

Set to kick-off on Friday, September 21. Event will take place October 12th. A video was produced to launch the event. Prizes have been ordered. Flyers and envelopes are ready to go out on Friday afternoon. Student goal is set at \$50. Tiers for prizes are: \$25; \$50; \$100; \$200. Donations of \$100 or more go into a drawing for two newly-released kindle fires. Those have been purchased and scheduled to arrive October 4th (on the release date.) A prize patrol will make classroom visits, as have been done in the past. Top winners will enjoy lunch with the Principal. But, the medals will be bestowed at the closing ceremony. The school goal is \$20,000. If we make it, Mr. Bishop will camp out on the lawn the night of October 26th.

- **Fall Fest – Amy Schubert**

Amy is set with the cider and donuts for the event. Andrea will create a sign-up form for parents to volunteer to take part in preparations. It is scheduled for Saturday, October 27th and will include a pumpkin derby.

HAUNTED GARAGE – Mason Night is October 28th. Amy Schubert is a long-standing volunteer and encouraged us to consider doing it. Described the event as family-friendly. Admission is \$11 per person and \$4 of that comes back to Mason. Tickets can be purchased online. Cards will go home every week to stimulate interest and attendance.

PRINCIPAL'S REPORT – Roy Bishop

- This year's emphasis is on the *Leader In Me* initiative. Students are learning to be proactive and to focus "on what you can control." Each day they are to be ready to be a "Leader; a Learner; and to be Kind." They are to come to know we are all responsible for ourselves.
- Back to School Night was a huge success! It was standing room only in the gym. Parents were engaged and enthusiastic and asked great questions.
- The Proud Dads Club will be led by John Huizdos; Eddie Hartman; and Roman Randolph. They will chair events.
- There is a need for more funding for more books; headphones for testing and for workshops; two new iPads, at \$299 new or \$220 to repair and stop signs for safety personnel. One of the dads, who was present, offered to repair the iPads.
- Asked Kris McKean to work with teachers and ask them to recommend a parent in their classroom who might act as a welcome agent for new families to help them get acclimated; to answer questions; to help them with any procedural questions, etc. (UPDATE: Kris emailed teachers on Friday, 9/21.)
- Family Flag templates were sent home this week. Each student is being asked to create their flag to show the uniqueness of their traditions and to show diversity in our student population, when brought together. These are due, September 21st.

COMMITTEE REPORTS

TEACHER REPRESENTATIVE – Margarette Scheich

- Thank you for the folders and planners.
- Colors for the t-shirts for each grade remain the same as last year.

FUNDRAISING – Jennifer Amori and Andrea VanBecelaere

- TCBY nights for Mason are: 10/19; 11/13; 12/10; and 5/13 from 6:00 p.m. – 10:00 p.m. We get 20% of sales and half the tips. MUST MENTION MASON!
- Telly's nights for Mason are: 10/22; 1/21; and 4/15. We get 20% of sales, including drinks. Mention Mason.
- Andrea has arranged 11/6 from 4 p.m. – 7 p.m. at Licavoli's – Mention Mason and we get 20% of sale.

HOSPITALITY – Amy Schubert

- Breakfast on the Blacktop and the Back to School Social were extremely successful. Will consider starting Breakfast on the Blacktop earlier next year.

PTO OBSERVER – Nicole Guswiler

- First meeting will take place in October.

SCHOOL BOARD OBSERVER – Quaine Bates

- Absent – no report

COMMITTEE REPORTS CONTINUED

ASD EMISSARY – Kristen Rubart

- Sensory room will be shared with our occupational therapist. He has provided a list of needs, including sources and pricing. Amy Weglarz will order.
- Tracey Gillette has a cooking program, which has been in place for a number of years. All of the expenses for this program have been out-of-pocket for her. They average about \$20 per week. Kristen is requesting a line item to cover these costs of \$800. After some discussion, Liz Hubbell recommended we table the decision until our budget can be reviewed. We agreed to do that.

DIVERSITY CHAIR – Emily Rennpage

- The first meeting for the year will be Monday, September 24th at 6:00 p.m.

OFFICER REPORTS

CORRESPONDING SECRETARY – Liz Hubbell

- No report.

TREASURER – Amy Weglarz

- No report, but, offered that we should not be reactionary in our decisions regarding expenses. Would like to see us put together a plan.
- Going forward will need 24 hours to respond to requests.
- Roy Bishop said that goes for his office staff, as well. He would like us to give them 72 hours.

VICE PRESIDENT – Kris McKean

- No additional report.

PRESIDENT – Amy Schubert

- No additional report.
- Called for a motion to adjourn. Called by many. Seconded by many.

ADJOURNED – 9:09 p.m.

**NEXT MEETING
TUESDAY, OCTOBER 16, 2018 – 7:00 P.M.**