

**MASON PTO
BOARD MEETING MINUTES
November 13, 2018**

Amy Schubert
President & Hospitality

Kris McKean
Vice President/Interim Recording Secretary

Amy Weglarz
Treasurer/Interim School Board Observer

Liz Hubbell
Corresponding/Communications Secretary

Jennifer Amori
Fundraising

Nicole Guswiler
PTO Council Observer

Emily Rennpage
Diversity

Kristen Rubart
ASD Emissary

Molly Murphy & Andrea VanBecelaere
Volunteers

Roy Bishop
Principal

Margarette Scheich / Anna Court
Teacher Representatives

BOARD MEMBERS IN ATTENDANCE:

Roy Bishop	Liz Hubbell
Nicole Guswiler	Kristen Rubart
Liz Hubbell	Andrea VanBecelaere
Kris McKean	Amy Weglarz

GUESTS IN ATTENDANCE:

Lisa Robinson
Kelly Ruh
Joe VanBecelaere

ABSENT BOARD MEMBERS:

Jennifer Amori	Emily Rennpage
Molly Murphy	Amy Schubert

***Teacher Representatives were excused this month.*

Call to Order – 7:01 p.m.

(Meeting Chaired by Kris McKean in Amy Schubert's Absence)

PRINCIPAL'S REMARKS – Roy Bishop

- Thank you to the PTO for the amazing good work and remarkable successes this year. The community buzz and positive commentary has been excellent. Very proud of this group.
- Received a thank you from Lisa Aouad for the audible books and for the Amazon gift card. She was grateful for the support.
- Pleased with the results and reactions to the diversity event.

FUN RUN UPDATE – Kris McKean & Andrea VanBecelaere

- Our event was submitted for closure and we are waiting for the final check, which we should receive soon.
- In-school donations amounted to \$4,251. The online donations were \$17,185. The total raised was \$21,436. Deductions will be made for various expenses. Based on past years, we should net between \$19,000 & \$20,000!
- Mrs. Tyler's class won the pizza party Mr. Bishop offered 11/30 or 12/14 as recommended dates. Mrs. Tyler will choose.
- The top five donators will have lunch with Mr. Bishop on 12/12. Jimmy John's will be served. Students will select their preferred sub.

MERRY MORNING AT MASON – Kris McKean & Andrea VanBecelaere

- Merry Morning at Mason - December 8th - 8:30-11:30
- King Pancakes (need access to the building by 7:30) has been contracted again this year.
- Sausages by our “Grilling Dads.”
- Specialty coffee and hot cocoa will be offered again.
- We discussed adding a yogurt bar and decided against it. We were not sure that the ROI would prove worth it.
- Vicki Granger, who traditionally played piano, is not available this year and Kris McKean is attempting to contract strolling Carolers. Both high schools have been contacted. South has a choral group that does this each year for a small donation (\$25.)
- Jen Michalski will manage the gift shop. She has purchased many items already. She will need assistance in setting up and in pricing.
- We will decorate the school and set up on Friday, December 7th -- most likely beginning at 4:00 p.m.
- Decorating theme will be "winter wonderlandish." Students will be asked to decorate snowflakes or mittens.
- We will incorporate holiday traditions that are celebrated around the world...”Many Hands, Many Celebrations”
- Mr. Bishop will create a survey for Mason families to see how many varied celebrations there are in our school community.
- Games and coloring sheets will also be offered in classrooms (Mrs. Krausmann's and Mrs. Scheich’s) -- Need to decide plinko location.
- Limiting Christmas trees to two. One in the main hallway and one in the media center (gift shop.)
- Santa will be set up in Mrs. McCulloch's room.
- Misty Cooper will do the Santa hats again.
- Add a cookie-decorating station.
- Student Council will do the wreath this year.
- We still need to confirm the budget for the event and determine what we still need to purchase.
- Kris McKean will set a meeting to complete the plans.
- Liz Hubbell and Andrea VanBecelaere will work on flyer to communicate.

SENSORY ROOM – Kristen Rubart

- A grand opening is scheduled for December 2nd. Time to be determined. It is tentatively scheduled for 3:00 or 3:30 p.m. There will be ribbon cutting and a small celebration.
- Kris McKean will reach out to Antonietta Roux to have someone from WDIV contact Mr. Bishop.
- Kristen Rubart will write a blurb for the GP News.
- Kristen Rubart holds a fundraiser annually and this year the proceeds will be donated to help offset the cost of the room. She announced that her fundraiser sold out in 24 hours, which is unprecedented and usually takes weeks. However, she is still seeking a couple of big-ticket items for her raffle.
- Kristen will apply for her own raffle ticket and will not require an i.d. number from the PTO.

2018-2019 BUDGET – Amy Weglarz

- Board members and guests reviewed budget reports and asked for clarification on various line items, which lead to the recommendation that adjustments be made to naming conventions and presentation of activity and transactions.
- Entire budget was reviewed, line-by-line. Several changes were made to projected revenues and expenses.
- Amy Weglarz will make the required adjustments and send a revised report that shows the statement of activity in detail, by Wednesday, November 21.
- A final working budget will be available by December 1.
- It was recommended that next year’s budget be decided and affirmed in July.

Motion to adjourn by Kristen Rubart seconded by Liz Hubbell

ADJOURNED – 10:12 p.m.

**NEXT MEETING
TUESDAY, JANUARY 15, 2019 – 7:00 P.M.**