

**MASON PTO  
BOARD MEETING MINUTES  
OCTOBER 16, 2018**

**Amy Schubert**  
President & Hospitality

**Kris McKean**  
Vice President/Interim Recording Secretary

**Amy Weglarz**  
Treasurer/Interim School Board Observer

**Liz Hubbell**  
Corresponding/Communications Secretary

**Jennifer Amori**  
Fundraising

**Nicole Guswiler**  
PTO Council Observer

**Emily Rennpage**  
Diversity

**Kristen Rubart**  
ASD Emissary

**Molly Murphy & Andrea VanBecelaere**  
Volunteers

**Roy Bishop**  
Principal

**Margarette Scheich / Anna Court**  
Teacher Representative

**BOARD MEMBERS IN ATTENDANCE:**

Jennifer Amori	Molly Murphy
Roy Bishop	Emily Rennpage
Anna Court	Kristen Rubart
Nicole Guswiler	Amy Schubert
Liz Hubbell	Amy Weglarz
Kris McKean	

**GUESTS IN ATTENDANCE:**

Marina Fomby  
Charmaine Fuller  
Jordyn Parent

**ABSENT BOARD MEMBER:**

Andrea VanBecelaere

**MINUTES RECORDED BY KRISTEN RUBART**

**Call to Order – 7:04 p.m.**

**NEW BUSINESS – Kris McKean**

First order of business was to approve the Light Up the Lawn pumpkin purchase. Approximately 240 pumpkins needed at \$1.50 each. Kris would like flyers to go home this Friday, so parents have enough time to carve over the weekend. It was suggested that we ask for a donation to cover the cost of the pumpkin. Also suggest families buy lights, but PTO will purchase lights also that can be reused.

**SCHOOL BOARD CANDATES**

Wendy Saigh and John Shook presented their credentials and positions for school board and on the bond.

**FUN RUN UPDATE – Kris McKean**

Currently, we are \$1,140 short of our \$20k goal. We circulated a basket for donations at the Fun Run and made an additional \$500. Brandon Roux, from WDIV, will be coming at 1:00 tomorrow to film with Mr. Bishop and air it Friday morning to solicit more donations.

**PRINCIPAL'S REPORT – Roy Bishop**

- Fun Run garnered huge support.
- Online portals such as Freckle and Imagine Math are used to enrich activities beyond daily homework. Even if a child has no homework, they should be reading every day 15-20 minutes.
- The open house had amazing student leaders. There was no parking due to Neighborhood Club activities.
- There are 5-6 kindergarten families unable to cover the cost of the field trip.
- The bus for Lansing is paid for by the PTO and is \$900
- The Annual Report lists goals until 2023. All information is in the Annual Report Handout.
- Mason was 1 of 3 of the last schools to take computer testing. Scores will go down before they go up and it will take about 3-5 years for them to level off.
- Our NWEA scores were consistent.
- Clarification on birthday treats: Due to allergies, no **food** treats are allowed. Other items, such as, pencils, stickers, etc. are permitted.

## COMMITTEE REPORTS

### TEACHER REPRESENTATIVE – Anna Court

- Thanked the PTO for the dinner and snacks during conferences.

### FUNDRAISING – Jennifer Amori

- Telly's is Monday, October 22<sup>nd</sup>, 20% of sales, including liquor, come back to Mason.
- Still waiting on TCBY results

\*\*A parent commented that the calendar on the website was very helpful for budgeting

### HOSPITALITY – Amy Schubert

- Provided food for conference and the open house.

### VOLUNTEERS – Molly Murphy

- Distribution list is out for coordinating parents. Will be sending a sign up genius for lunchroom needs.
- Support is needed for haunted garage, fall fest, and diversity desserts.
- \$3,000 in scholastic book money at the book fair.
- We need kids to run games and adults to run food at the Fall Fest

### MOOSELIGHT HONORY – Amy Schubert

- Silas Wooten was nominated and approved as the October 2018 recipient, due to his remarkable work at the book fair. He will be presented an Amazon Gift Card and Kristen Rubart will interview and present him with his prize and arrange it for it to be videotaped and posted.

### PTO COUNCIL OBSERVER – Nicole Guswiler

- \$100 dues are to be submitted by November 6<sup>th</sup>.
- Defer raised \$28,000 at Fun Run. They use their Haunted Garage money as an emergency fund for students who need support.
- Maire raised \$26,000 between the Fun Run and Fair. Does a family survey every year to solicit favored events / fundraising methods from their families.
- Ferry does a glow dance instead of fall fest.
- Monteith raised \$23,000 and does a movie night with popcorn and water for \$1
- Richard does entertainment books and a December showroom where childrens artwork is sold. Might be a nice idea for Merry Morning or the adult auction.
- Richard opening a sensory room. Applying for a grant. If grand denied, PTO will pay for it.
- Parcels does "Take-Out Tuesday" and streamlines benefit nights out to help parents remember.
- Many kindergartens through 3<sup>rd</sup> grades have field trips brought in instead of going out.
- Rebecca Fannon reminded all to vote 11/6 and if we want to share any info to let her know.
- Principals Advisory Group being created where students from each school and their Principal's meet and the Principals are the voice of the kids to the administration.

### SCHOOL BOARD OBSERVER – Kris Mckean

- Quaine Bates said that, due to some added pressures at her job, she must stepped down.
- Amy Weblarz volunteered to go to the meetings.
- Audit by Plante Moran was clean.

## COMMITTEE REPORTS CONTINUED

### DIVERSITY – Emily Rennpage

- Event is scheduled for November 10<sup>th</sup>. Currently lining up desserts; ethnic dancers; and other forms of programming. Volunteers are needed. Molly Murphy will send an email requesting help.

### ASD EMISSARY – Kristen Rubart

- Trampoline and swing ordered for the sensory room. Requested additional items to order with remaining \$1,089 from PTO. Additional info requested to provide to another fundraiser asking to help.
- Read a letter from Jenny Rohde regarding Bryan Rohde for the Mooselight award.

## OFFICER REPORTS

### RECORDING SECRETARY – Kris McKean

- Minutes will be sent via email each month. Requested timely approval. They will be posted to PTO website. All agreed to do so.
- Approval given to post September minutes.

### CORRESPONDING / COMMUNICATIONS SECRETARY – Liz Hubbell

- If you need a flyer or post, text her.

\*\*AW: What is status for bus for Lansing. Currently \$750 earmarked. Approval to spend \$900.

### TREASURER – Amy Weglarz

- Full budget report was not available for review due to a mail and print issue. It will be emailed to the board once completed.
- Our funds are dropping low until we receive the funds from the Fun Run.

### VICE PRESIDENT – Kris Mckean

- No additional report.

### PRESIDENT – Amy Schubert

- Fall Fest: Candy donations, Molly will send out sign up genius.
- Kroger cider donation requested.
- Next planning meeting is possibly next Tuesday and will contact the committee.
- Kris McKean will order face tattoos for Fall Fest.
- Time of event is 11-3 with trunk or treating from 11-1 and judging at 1.
- Slots have been designated for the Treasurer and the President in the copy room. No one is to touch them, but those two officers.
- Budget meeting designated for November 13.

Motion to adjourn by Amy Schubert 9:04 seconded by Liz Hubbell

**ADJOURNED – 9:04 p.m.**

**NEXT MEETING  
TUESDAY, NOVEMBER 13, 2018 – 7:00 P.M.**